

Stewardship Opportunities

Please list your choices by number and description on the Time and Talent Form

FINANCE (Chair, Teresa Riggs, 228-4259)

0. **Finance Council Member:** Advises Father BJ, Parish Council and School Advisory Council (SAC) in matters of finance. Assists the Business Manager and the Parish Council in carrying out the financial business of the Parish. Duties include analyzing the parish financial statement, monitoring the parish cash flow, supporting the annual budget process, and making financial and process recommendations. Members of the group are appointed by Father BJ. Interested candidates should contact Teresa Riggs.

PARISH COUNCIL (Chair, Mary Jo Mattei, 897-0814)

1. **Parish Council Chair:** Facilitates cooperation between Father, staff, and parishioners. Assists in furnishing guidance, information, and explanation of the Parish Council work and progress to parishioners. Promotes a structure for constructive dialogue among the pastor, staff, and laity of the parish to effect cooperation as a Christian Community. Facilitates the Parish Council Meetings, and in conjunction with the pastor, creates agenda for Parish Council Meetings.
01b. Parish Council Area Representative: Organizes assigned Area into an effective representative body. Instrumental in communicating to the Parish Council the concerns, hopes, and dreams of the parishioners in their Area. Sends birthday and anniversary cards and welcomes new parishioners in their Area.
01c. Parish Council Secretary: Utilizes excellent listening skills to take accurate and complete Parish Council Minutes and employs good typing skills and the ability to record and distribute the minutes.

WORSHIP (Chair, Judy O'Neil, 895-5160)

2. **Worship Committee Member:** Dedicated to overseeing the implementation of prayerful and inspiring liturgical celebrations to foster meaningful liturgies that will encourage full, conscious, and active participation from the assembly. Oversees liturgical ministries. This committee consists of one representative from each of the following groups: *Liturgical Ministries, Art & Environment, and Music Ministries*. Meetings are every other month.

LITURGICAL MINISTRIES

3. **Altar Server:** Assist the priest during liturgical services. Serves on a monthly basis (must be at least in the 5th Grade). Adult servers are very welcome! (**Altar Server Coordinator – Chris Carter, 314-6235**)
4. **Extraordinary Minister of Holy Communion (Eucharistic Minister):** Distributes Communion to parishioners at liturgies. This person must have received all of the Sacraments of Initiation, been mandated by the Archbishop, and commissioned by the Pastor. This person should be a mature Christian, of excellent character, take their faith seriously, and live a Christian life. (**Communion Minister Coordinators - Dennis and Eva Egolf, 228-6608**)
5. **Mount Holly Nursing Home Communion Minister:** Distributes Communion to residents at Mt. Holly Nursing Home, and assists in any spiritual need that the residents may have. Time commitment is one visit per week. (**Mount Holly Coordinator – Barbara Trompeter, 895-4112**)
6. **Lector:** Proclaims the Word of God that is read during the liturgy. It is necessary for the lector to study the scripture readings prior to the liturgy to which they are assigned, to have a clear and pleasant speaking voice, and to attend at least one Lector Training Session offered through the parish. (High school age to adult). (**Lector Coordinator - Tom Brown, 895-3235**)
7. **Hospitality Minister /Usher/ Greeter:** Greets people at the door, and takes up the collection during Mass. Outgoing and friendly individuals are invited to participate in this ministry. (**Hospitality Minister Coordinator - Jim Monohan, 895-7973**)
8. **Rosary Club (Leader, John Schmidt, 426-0809)** Prays the rosary on Wednesday evenings at 7:00 P.M. as a devotion in honor of the Blessed Virgin Mary.
9. **Leader of Prayer:** Conducts Communion Services on Wednesday mornings, and the Stations of the Cross during Lent.
10. **Sacristan:** Sets up for Communion before Mass and ensures that all items need for Mass are present (Book of the Gospels, Lectionary, Roman Missal, Priest's vestments, etc.) The sacristan, in harmony with the

pastor, also makes sure that the vestments, church linens, church furnishings, liturgical vessels, and decorative objects are kept in good condition.

ARTS & ENVIRONMENT

11. **Committee Member:** Helps plan an attractive and appropriately decorated liturgical worship space during the liturgical seasons of the church. **(Chair, Barbara Trompeter, 895-4112)**
12. **Church Beautification:** Assists in decorating the church for various liturgical seasons (sewing, flower arrangers, etc.) **(Chair, Barbara Trompeter, 895-4112)**
13. **Church Cleaning:** Assists in periodically helping with light cleaning of church on Friday or Saturday. Heavier cleaning before Easter and Christmas. Women and men are welcome.
14. **Church Linens:** Assists in the caring for and laundering of altar purificators, corporals, and other small church linens.

MUSIC MINISTRIES (Director Hank Evans)

15. **Choir:** Sings at designated Masses at special liturgical services. Men and women high school age and up. Interested participants should have a pleasant singing voice and a willing, prayerful spirit. Thursday rehearsals are at 7:00 PM.
16. **Cantors:** Leads the sung prayer of the liturgical assembly. It is necessary for the cantor to have a clear and pleasant singing voice, to study the psalms, and to practice and prepare the psalm of the day and other liturgical songs prior to the liturgy.
17. **Instrumentalists:** Dedicated to providing support to the assembly in song (all instruments welcome).

BEREAVEMENT HOSPITALITY MINISTER

18. **Bereavement Hospitality Coordinator:** Shops for and delivers a meat and cheese tray, plus other food items to the funeral home for the visitation of the family's departed love one.

CHILDREN'S LITURGY OF THE WORD

19. **Coordinator/Children's Liturgy:** Provides children age 5 through 2nd grade, who have not yet made their First Communion, the opportunity to learn about the Gospel on the children's own level during the 10:00 A.M. Sunday Mass. Schedules Children's Liturgy of the Word Assistants.
20. **Children's Liturgy of the Word Assistant:** Assists facilitator with instructing children (K-2nd grade) in a liturgical experience appropriate for their developmental level during the 10 AM Mass in the cafeteria (7th grade and older). Volunteers serve in the capacity of leading the children to and from the church to listen to God's Word

ADMINISTRATION (Chair, Tom Brown, 895-3235)

21. **Administration Committee:** Insures the security of the parish through proper attention to resources, finances, and planning for the future and maintenance of building and grounds.
22. **Administration Committee Member:** Carries out the responsibility for the day to day operations and long-range planning of the parish.
23. **Money Counters for Sunday Offering: (Tom Stocker, 895-7173)** Counts weekly collection contributions, and prepares bank deposit.

ATHLETICS (Randy Farrington)

24. **Athletic Committee Member:** The Athletic Committee coordinates sports programs for parish and school youth.
25. **Coach:** Coaches various team sports.
26. **Fish Fry Volunteer:** Cooks and serves the Friday Lenten Menu, and sets-up, and cleans up dining area. The parish Fish Fry's occur only during Lent.

FORMATION (Chair, Donna McHugh, 897-9093)

27. **Formation Committee Member:** Promotes educational and spiritual growth in the parish community. Plans and provides faith, formational education and spiritual enrichment to help all parishioners to grow from "cradle to the grave".

RCIA (RITE OF CHRISTIAN INITIATION FOR ADULTS)

28. **Sponsors or Team Leaders:** Collaborates in the development, implementation, and evaluation of the Rite of Christian Initiation of Adults program. Helps welcome and initiate adults to full communion in the Catholic Church.

(SAC) SCHOOL ADVISORY COUNCIL (Chair, Susan Norsworthy, 641-6669)

29. **SAC Member:** Advises in the policy-making process that formulates and adapts policies in regards to the school.
30. **VACATION BIBLE SCHOOL LEADER (Chair, Robin Krawiec, 777-6992)**
Invites children ages preschoolers through fifth grade to learn Scripture stories and take part in fun summer activities, including songs, games, Bible lessons, science experiments, crafts, and snacks.
31. **Adult Leader:** Teaches crafts, games, and Bible story activities, related to age appropriate group.
32. **Adult Helper:** Assists leader in teaching, crafts, games and Bible story activities.
33. **Youth Helper:** Assists leader in teaching, crafts, games and Bible story activities.

SCHOOL

34. **St. Leonard School Adult Volunteer:** The Parish School at St. Leonard is one of the primary works of our community. There are many opportunities for volunteering that include serving on various committees, such as "Prayer Partners" and "The Taste Of St. Leonard," helping in the cafeteria, serving as a room parent or assistant, chaperoning field trips, etc. All school volunteer opportunities must be coordinated through the school office, and all volunteers will be subject to a background check, and will need to complete Safe Environment Training.

PTO (SCHOOL PARENT TEACHER ORGANIZATION): (Chair, Jamie DiMauro, 429-0700)

35. **Committee Member:** Raises funds which seek to provide additional funding for school programs and activities such as art, music and computer equipment not covered by ordinary operating revenues.
36. **Activity Volunteer for PTO:** Assists with school activities.

BOY SCOUTS: (Leader, Dr. Brian DePrest, 485-9838)

37. **Den Leader:** Plans, prepare for, and conducts den meetings and other Boy Scout activities. Through scouting, young men are taught good citizenship, self-reliance, concern for others, and environmental awareness.

GIRL SCOUTS: (Leader, Anne Farmer, 897-1274)

38. **Troop Leader:** Plans, prepares for, and conducts troop meetings and other Girl Scout activities. Focuses on self-development, team building, and team leadership.

STEWARDSHIP (Chair, Sam Stodghill, 468-2900)

39. **Stewardship Committee Member:** Promotes stewardship as a "way of life." It is what we do after we say, "we believe" in all aspects of our lives – at home, at work, and at church. Each spring there is an official stewardship renewal using Stewardship Commitment Cards so parishioners may recommit themselves to God through their participation in our parish community.

SOCIAL CONCERNS (Chair, David Dutschke, 897-0831)

40. **Social Concerns Committee Member:** Strives to raise consciousness about social justice issues and endeavors to be actively involved in the civic, church, and world arenas. Promotes the understanding of every person's dignity. Committed to helping provide basics such as food and clothing.
41. **Maryhurst Giving Tree:** Provides over 150 teen girls with Christmas gifts through the "Maryhurst Giving Tree." (Chair, Joan Schade, 365-3458)
42. **St. Vincent DePaul Society:** Provides financial, rent, and utilities assistance to families in our designated area. (Chair, David Dutschke, 897-0831)
43. **Open Hand Ministries:** St. Vincent DePaul serves free meals to their shelter clients as well as the working poor in our community. The Open Hands Kitchen is open 365 days a year, serving two nutritious meals each day. The cafeteria-style dining room offers an entree, vegetable, salad, dessert, bread, and beverage.
 - **Serves lunch once per month at the Open Hands Kitchen.**
 - **(Chair, Marilyn Meredith, 749-2599(H) or 727-0692(C))**

44. **St. John's Day Center:** St. John's Day Center helps homeless men address barriers to self-sufficiency and housing so that they may leave homelessness for good. Serves lunches several times a year and provide hats and gloves for those in need. **(Chair, Nancy Brown, 895-3235)**
45. **UCHM** (United Crescent Hill Ministries) Ecumenical community ministry assisting persons in the 40206/40207 census track. Provides programs for children and seniors, and emergency assistance programs for residents. UCHM is highly involved and vested in their neighborhood communities of Crescent Hill, Clifton, Clifton Heights, and Butchertown. The most direct way you can help UCHM, and the people they serve, is through donating your time and resources. **(Chair Needed)**

PARISH LIFE (Chair, Fran Mastropaolo, 292-2863)

46. **Parish Life Committee Member:** Plans various parish activities, and provides hospitality and refreshments for our parish, such as Coffee and Donuts after the 10:00 A.M. Mass the first Sunday of every month.
47. **LEO's on the GO (50 & Older Group):** Activities planned throughout the year with Senior's from St. Frances of Rome, including eating out, Book Club, and field trips. **(Chair, Betty Avery, 893-2786)**
48. **Parish Bulletin/Newsletter:** Assists with writing articles, and taking photographs for the bulletin and the Double Scoop newsletter. **(Chair, Sheryl Krieger, 897-2595)**
49. **Phone Ministry:** Stays in touch with parishioners who live alone to share some time with them and keep our homebound connected with the church. **(Chair Needed)**
50. **EASTER EGG HUNT Volunteer:** Coordinates and sets-up for the Easter Egg Hunt after the 10:00 A.M. Easter Sunday Liturgy. **(Chair Needed)**

PARISH PICNIC: FALL PARISH FUNDRAISER 2016 (Chair, Regina and Dylan Wagner, 759-0018)

51. **Chairperson:** Oversees and organizes the entire picnic from scheduling vendors to volunteers. The Parish Picnic is a two night event in September. The picnic planning committees balances fundraising with "fundraising." It is a great time for a great cause!
52. **Picnic Booth Chairperson:** Coordinates volunteers to work the various picnic booths.
53. **Booth Volunteer:**
54. **Picnic Kitchen Volunteer:** Assists with serving dinner during picnic.
55. **Money Room Picnic:** Assists with money counting, and prepares the monetary amounts for deposit.
56. **Police Security Picnic:** Provides volunteer security services during the Parish Picnic. Must be a Louisville Metropolitan Police Department Officer.

PASTORAL MINISTRIES (Chair, Joy Trimble 897-2595)

57. **Prayer Blanket Ministry: (Chair, Anne Dugan, 394-0428)** Sews small blankets for those who are suffering illness or loss. The Prayer Blankets are made with a small pocket that is used to insert a book of prayers. The Prayer Blanket is a tangible sign that the recipient is lifted up in prayer by our St. Leonard Faith Community.
58. **Parish Visiting Team: (Chair, Lenny Hildenbrand, 649-7354)** Visits fellow parish members who are confined to their homes or nursing homes; takes Communion to them; and just shares time with them. This wonderful ministry helps keep our homebound and nursing home parishioners connected to our church.
60. **Taste of St. Leonard Chair:**
61. **Taste of St. Leonard Volunteer:**
62. **Prayer Partner:**

If you have questions about a particular ministry, please contact the person whose name is listed, or you may call the Parish Office at 897-2595. Thank you!!