

**Parish Council Meeting**  
**Clifton Center**  
**Wednesday, September 15, 2021-6pm**

**Present:** Fr. Lou Meiman, Ed Farmer, Mary Masick, Jane Wehrner, Bill Johnston (via Zoom), Sharon Coonan, Steve King, Suzann McGarvey

**Absent:** Dutch Boehnlein, Anne Hogan, Billy Reed, Mike Schoenman, Shannon Burns

- Fr. Lou opened the meeting with a prayer
  
- Fr. Lou reported that effective October 2, the Saturday evening Mass will return at SFR and will take place at 5:30 p.m. St. Leonard's Saturday Mass will take place at 4:00 p.m. This should give sufficient time for the presider and musicians to get to SFR, if needed. Steve has updated the websites and will have it announced in the newsletter. Jerry Clayton took signs to get an estimate on the cost to update times. Sharon reported that (pre-covid) the attendance at Saturday evening Masses are comparable to the Sunday Masses.
  - Fr. Lou announced that there was a good crowd at St. Leonard's Reunion. Steve reported a profit around \$9,000-\$10,000. Steve would like to see if something similar could take place at SFR. QR codes were used, and Steve feels this helped with the raffle and silent auctions. Fr. Lou reported that there was positive feedback from parishioners on last weekend's Anointing of the Sick at Mass.
  
- Steve feels a new church pictorial is warranted. The company he is recommending is Remember Church Director. Steve reported that this company was used at his home parish and feels it went well. There is no cost to parish. Everyone will receive a copy of the pictorial, plus parish will receive a downloadable PDF. It would have to be decided if we would want to make that available to the parish. The sessions take 10-15 min and the proof/follow up is through Zoom. The area is cleaned and sanitized in between families. Advertising for the directory would take place 6 weeks out. We would need volunteers to sign parishioners up. Steve said the QR could come in handy with sign-ups. No volunteers are required the day of pictures. Everyone will get a free 8x10. The directory will be for both parishes. St. Leonard is good with this also. The decision was made to wait until mid-May for the pictorial so that those who leave for the winter will be back and hopefully covid numbers will be down. Following Steve's report, concerns were raised regarding accessibility for the technically challenged, as well as the amount of staff involvement needed.
  
- Steve reported that the new website is now live. The next project he is working on with Talgrace is an app for the parish. The app will have the same functionality of website, but also include more resources such as push notifications. There will be no extra cost for the app. Steve reported that he has had several painters come to give estimates and most are booked until early 2022. Estimates range from \$7,000 to \$20,000. Steve should have remaining bids by mid next week and will then meet with Dutch at that point to get painting scheduled. Landscaping will take place in a phases to enable painting of the exterior. The handicap door has been installed at ramp door of church. Sharon said parishioners are very happy with the handicap door.
  
- Steve gave an update on the search for the open Director of Evangelization & Formation position. We have not received many applications. He has an ad in the Archdiocese website is asking the archdiocese

to bump up so that it is at top of job listings. Steve spoke with Art Turner, Director of Faith Formation with the Archdiocese, who will reach out to a few people that may be interested in the position. Steve will follow up with Art. Steve has posted the position with St. Meinrad, Bellarmine and other Universities around the region. He has also posted it on the church website and newsletter. He has asked Talgrace to see what they can do to help with targeting the job search. There may be an additional cost for direct media pushes through Talgrace. Mary suggested that Steve get with Holy Trinity to get references from their applicants. Sharon has been picking up the Faith Formation Director duties. Fr. Lou and Sharon have been meeting to prioritize Faith Formation so that pastoral care doesn't suffer. Sharon reported that people are still hesitant to commit to Faith Formation activities. She is unable to get volunteers to help facilitate the Faith Formation programs for adult and children.

- Mary reported that all church staff were asked to make a list of tasks and time spent on these tasks. This was done to see if tasks may be more efficient for someone else to take over. An example is that it was decided that Suzann will take over ministry scheduling. The next step is to finalize descriptions and job chart.
- Mary gave an update on recruiting new members for Parish Council. Notifications have been in the newsletter and bulletin. Fr. Lou will ask parishioners to prayerfully consider joining the Parish Council. Next week Mary is asking that members be in the back of church for those with questions. Ed and Mary have reached out to a few people they feel would be good candidates. Fr. Lou would like to get a good cross-section of parishioner (age wise). Has requested that PC members nominate or recruit potential new members. Steve reported that he will put an invitation to the Oct. 13<sup>th</sup> meeting to the parish for those interested in getting more information.
- Suzann gave a finance report, per Dutch's request. As of August 31, 2021, the net income was \$23,396. Cash on hand was \$84,260.73 with \$311,914 in savings with the Archdiocese. Collections as of August 31st were above budget by \$7,000 but have slowed down in September. Steve reported that we are not in bad shape but noticed collections are trending down at both parishes. Fr. Lou said it isn't unusual for there to be a dip in September.
- Sharon reported that she has begun registrations for the Adult Faith Formation program *The Creed*, as well as the children's Faith Formation programming. Sharon would like PC members to get feedback from parishioners on what they feel priorities should be at this time. She feels we need to stimulate more conversations about what is important to the parishioners at this time.
- Next meeting will take place on Wednesday, October 13<sup>th</sup> @ 6 p.m. Location TBD